



Facility

Name: *YDI Reginald Chavez Head Start* **License Number:** *94621*
Address: *2700 Mountain Rd. N.W, Albuquerque, NM 87104*
Phone: *5052440330* **Fax:** *N/A* **E-mail:** *N/A*

License Information

Type: *2 Star Child Care Center* **Status:** *Licensed* **Issue Date:** *12/02/2018* **Expiration Date:** *09/09/2019*

Capacity

Over Age 2: *40* **Under Age 2:** **Night Care:** **Playground:** *40*
Square Footage: *N/A*

Census

Over 2: *15* **Under 2:** *0*

Classrooms

Number of Classrooms: *2*

Days and Hours of Operation

Monday <i>7:30 AM - 2:00 PM</i>	Tuesday <i>7:30 AM - 2:00 PM</i>	Wednesday <i>7:30 AM - 2:00 PM</i>	Thursday <i>7:30 AM - 2:00 PM</i>	Friday <i>7:30 AM - 2:00 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *04/30/2019* **Time In:** *9:50 AM* **Time Out:** *11:00 AM* **Purpose:** *Annual*

Licensing:

8.16.2.11 A Types of Licenses	<i>N/A</i>
8.16.2.11 B Renewal of License	<i>N/A</i>
8.16.2.11 D Non-transferable Restrictions of License	<i>N/A</i>

Licensing Actions and Administrative Appeals:

8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	<i>N/A</i>
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Surveys for Child Care Facilities:

8.16.2.17 E, F Surveys for Child Care Facilities

Compliance

Complaints:

8.16.2.18 D Complaints

N/A

Licensure Requirements for Centers:

8.16.2.21 A Licensing Requirements

Compliance

8.16.2.21 B Capacity of Centers

Compliance

8.16.2.21 B (3)c Capacity of Centers

Compliance

8.16.2.21 C Incident Reporting Requirements

N/A

Administrative Requirements for Centers:

8.16.2.22 A Administrative Records

Compliance

8.16.2.22 B Mission, Philosophy and Curriculum Statement

N/A

8.16.2.22 C Policy and Procedures

Compliance

8.16.2.22 D Family Handbook

Compliance

8.16.2.22 E Children's Records

Not Inspected

8.16.2.22 F Personnel Records

Non-compliance

Personnel

8.16.2.22.F.1.n.: *written plan for ongoing professional development for each educator, including the director, that is based on the seven areas of competency, consistent with the career lattice, and based on the individual's goals; and*

Finding

Deadline: 05/30/2019

From the review of staff records, it was determined that 5 out of 5 staff records does/do not include a professional development plan based on seven areas of competency. See Staff Records 8.16.2.22 form for staff who need a current plan.

Corrective Action Plan

The center will have staff complete a professional development plan and sign the plan . The plan will be maintained on file.

8.16.2.22 G Personnel Handbook

Not Inspected

Personnel and Staffing Requirements for Centers:

8.16.2.23 A Personnel and Staffing Requirements	<i>Compliance</i>
8.16.2.23 B Staff Qualifications and Training	<i>Compliance</i>
8.16.2.23 C Staff/Child Ratios and Group Sizes	<i>Compliance</i>

Services and Care of Children in Centers:

8.16.2.24 A Guidance	<i>Compliance</i>
8.16.2.24 A1 Guidance	<i>Compliance</i>
8.16.2.24 B Naps or Rest Period	<i>N/A</i>
8.16.2.24 D Diapering and Toileting	<i>Compliance</i>
8.16.2.24 E Additional Requirements for Children with Special Needs	<i>Compliance</i>
8.16.2.24 F Additional Requirements for Night Care	<i>N/A</i>
8.16.2.24 G Physical Environment	<i>Compliance</i>
8.16.2.24 H Social-Emotional Responsive Environment	<i>Compliance</i>
8.16.2.24 I Equipment and Program	<i>Compliance</i>
8.16.2.24 J Outdoor Play Areas	<i>Compliance</i>
8.16.2.24 K Swimming, Wading and Water	<i>Compliance</i>
8.16.2.24 L Field Trips	<i>N/A</i>

Food Service Requirements for Centers:

8.16.2.25 A Meal Pattern Requirements	<i>Compliance</i>
8.16.2.25 B Meals and Snacks	<i>Compliance</i>
8.16.2.25 B3 Meals and Snacks	<i>Compliance</i>
8.16.2.25 C Menus	<i>Compliance</i>
8.16.2.25 D Kitchens	<i>Compliance</i>
8.16.2.25 E Meal Times	<i>N/A</i>

Health and Safety Requirements for Centers:

8.16.2.26 A Hygiene	<i>Compliance</i>
8.16.2.26 B First Aid Requirements	<i>Compliance</i>

Illness Requirements for Centers: (continued)

8.16.2.26 C Medication	N/A
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Illness Requirements for Centers:

8.16.2.27 A-D Illness Requirements for Centers	N/A
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Transportation Requirements for Centers:

8.16.2.28 A-H Transportation Requirements for Centers	N/A
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Building, Ground and Safety Requirements for Centers:

8.16.2.29 A Housekeeping	Compliance
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8.16.2.29 B Pest Control	Compliance
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8.16.2.29 C Mechanical Systems	Compliance
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8.16.2.29 D Water and Waste	Compliance
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8.16.2.29 E Lighting, Lighting Fixtures and Electrical	Non-compliance
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Bathroom

8.16.2.29.E.1.:All areas will have sufficient glare-free lighting with shatterproof or shielded bulbs.

Finding**Deadline: 05/30/2019**

Light bulbs in the restroom are not shatterproof or shielded.

Corrective Action Plan

Shielded or shatterproof bulbs will be used.

8.16.2.29 F Exits and Windows	Compliance
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8.16.2.29 G Toilet and Bathing Facilities	Compliance
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8.16.2.29 H Safety Compliance	Compliance
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8.16.2.29 H3(f)(i)(k) Safety Compliance	Compliance
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8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances	Compliance
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8.16.2.29 J Pets	N/A
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Additional Comments

Children going on Field Trip. Children's records will be reviewed at Semi-Annual.

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Helen Waldorf*



Facility Representative: *Deidra Gurule Armijo*